



ZCCM Investments Holding Plc
Incorporated in the Republic of Zambia

JOB ADVERTISEMENT

The Company invites applications from suitably qualified and experienced persons who are innovative, energetic and performance driven to fill the position of;

RISK OFFICER – INVESTMENTS (ZH4) ONE POSITION

Please refer to the job description below for detailed information about the job.

Applications together with copies of certificates and detailed curriculum vitae should reach the undersigned not later than Tuesday 20th October 2020

Human Resources Manager
ZCCM Investments Holdings Plc
ZCCM IH Office Park, Alick Nkhata Road
P O Box 30040
LUSAKA



ZCCM Investments Holding Plc
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ZCCM-IH PLC

JOB DESCRIPTION

6.3.1 IDENTIFICATION SECTION

JOB TITLE : Risk Officer- Investments
JOB GRADE : ZH4
DEPARTMENT : Risk & Internal Audit

6.3.2 JOB PURPOSE:

To facilitate the review of risks in potential investments.

6.3.3 KEY RESULT AREAS AND PRINCIPAL ACCOUNTABILITIES

KEY RESULT AREAS	PRINCIPAL ACCOUNTABILITIES (MAIN DUTIES)
Strategic Partnerships	Facilitates the identification of risks to the strategic partner and partnership. Facilitates the assessment of impact of the risks to the partner and partnership. Facilitates the identification of the risk mitigants and conducting of the cost/ benefit analysis of the proposed mitigants on the proposed partner and partnership.
Project Finance	Facilitates the identification of risks to the project. Facilitates the identification of the risk mitigants and conducting of the cost/ benefit analysis of the proposed mitigants on the project. Facilitates the assessment of impact of the risks to the project.

KEY RESULT AREAS	PRINCIPAL ACCOUNTABILITIES (MAIN DUTIES)
ZCCM-IH initiated investments/projects/support	<p>Facilitates the identification of risks to the ZCCM-IH initiated investments/projects/support.</p> <p>Facilitates the identification of the risk mitigants and conducting of the cost/ benefit analysis of the proposed mitigants on the ZCCM-IH initiated investments/projects/support.</p> <p>Facilitates the assessment of impact of the risks to the ZCCM-IH initiated investments/projects/support.</p> <p>.</p>
Performance of Investee Companies	<p>Reviews the quarterly Board packs and highlight pertinent issues for the attention of the representative directors.</p> <p>Conducts reviews on the performance of the associate companies and other investments as approved.</p>

6.3.4 **REPORTING RELATIONSHIPS**

- a) **Reports to:**
Chief Risk & Internal Audit Officer

6.3.5 **ESSENTIAL/DESIRABLE EXPERIENCE/QUALIFICATIONS**

- a) **Professional Qualification:**
Grade 12 Certificate
Bachelor's degree or professional qualification
Professional membership
- b) **Minimum Relevant Pre-Job Experience:**
2 years' experience in a similar position
- c) **Skill Specifications:**
- Analytical, creativity and problem solving skills
 - Computer skills
 - Report Writing skills
- d) **Other Attributes (Personality Traits)**
- Strong personality & highly confidential
 - Attention to detail
 - Investigative