



ZCCM Investments Holdings Plc
Incorporated in the Republic of Zambia

Invitation for Bids (IFB)

Supply and Delivery of Various ZCCM-IH Branded Collaterals

ONB No.: ZCCM-IH/146/2021

1. **ZCCM Investments Holdings Plc.** has received financing from own sources toward the Operating Expenditure for the 2015/2016 Financial Year, and it intends to apply part of the proceeds of this financing to payments under the Contract for the Provision of Miscellaneous Insurance Cover to ZCCM-IH, Contract No.: ZCCM-IH/146/2021.
2. **ZCCM Investments Holdings Plc** now invites sealed bids from eligible and qualified bidders for the Supply and Delivery of Various ZCCM-IH Collaterals as itemized in **Lot 1** and **Lot 2** (List of Requirements) on page 2: Below is the liquidity requirements for each lot:
 - a) Liquidity for Lot no. 1: **ZMW 218,800.00**
 - b) Liquidity for Lot no. 2: **ZMW 295,040.00**

Note: Be informed that contract award will be based on 100% bid for each lot. No partial bids shall be considered.
3. Bidding will be conducted through the Open National Bidding (ONB) procedures specified in the Public Procurement Act of 2020 and the Public Procurement Regulations of 2011 and is open to all bidders from Eligible Source Countries as defined in the Bidding Documents. The following CEEC preferential treatment shall be applied as part of the evaluation:
 - 3.1 Citizen-influenced company – 4%
 - 3.2 Citizen-empowered company – 8%
 - 3.3 Citizen-owned company – 12%
4. Interested eligible bidders may obtain further information from the address below and inspect the Bidding Documents at this address from **08:00 – 13:00 and 14:00 – 17:00** local time, **Monday to Friday** inclusive.

6. A complete set of Bidding Documents in **English** may be purchased by interested bidders **ON THE SUBMISSION OF A WRITTEN APPLICATION** to the address below and upon payment of a nonrefundable fee of **Zambian Kwacha Five Hundred (ZMW500.00)**. The method of payment will be by Cash or Bank Certified Cheque.

Table 1. List of Requirements – Lot 1

Lot No.	Description	Qty
1	Design, Print and Delivery of ZCCM-IH themed pyramid calendars for the year 2022	200
2	Design, Print and Delivery of ZCCM-IH desk spread calendars for the year 2022	200
3	Design, Print and Delivery of ZCCM-IH and dated padfolio diaries for the year 2022 with an executive ball pen.	100
4	Supply and Delivery of ZCCM-IH branded padfolio organizers with an executive ball pen	100
5	Supply and Delivery of ZCCM-IH branded notebooks.	200

Table 2. List of Requirements – Lot 2

Lot No. 1	Description	Qty
1	Supply and Delivery of ZCCM-IH branded golf-T-Shirts	250
2	Supply and Delivery of ZCCM-IH branded round neck T-Shirts	250
3	Supply and Delivery of ZCCM-IH branded corporate lounge shirts	350
4	Supply and Delivery of ZCCM-IH branded polycotton safety jackets	120
5	Supply and Delivery of ZCCM-IH branded executive penpolycotton safety jackets	300

7. The Bidder shall furnish documentary evidence that it meets the following financial requirement as stated in the table above.

8. **Experience and Technical Capacity**

a) The Bidder shall furnish documentary evidence to demonstrate that it meets the following experience requirement(s): **Carried out at least two (02) contracts of a similar nature and scope in last five (05) years**

7. Bids must be delivered to the address below at or before **10:00 hours on Thursday, 9th December 2021**. Electronic bidding shall **not** be permitted. Late bids will be rejected. Bids will be opened physically in the presence of the bidders' representatives who choose to attend in person at the address below immediately after **10:00 hours on 9th December 2021**. All bids must be accompanied by a **Bid Securing Declaration**.

8. The address referred to in **clause 8** is:

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